

**TOWN OF EAST WINDSOR  
WATER POLLUTION CONTROL AUTHORITY**

**Minutes of Meeting of July 25, 2018**

**Members Present:** Paul Anderson, Dave Tyler and Kirk Montstream

**Others Present:** WPCA Superintendent E. Arthur Enderle III, WPCA Chief Operator Edward Alibozek, Attorney Michael Lanza (arrived at 7:25 p.m.), potential Board Member Ellen Sias and Recording Secretary Laura Michael

**Time and Place**

Paul Anderson, Chairman, called the meeting to order at 7:03 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

**I. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**II. Added Agenda Items**

There were no added items.

**III. Acceptance of Minutes of June 27, 2018 and July 11, 2018**

**Motion:** To accept the minutes of June 27, 2018.  
Montstream/Tyler  
Passed unanimously

**Motion:** To accept the minutes of the Special Meeting of July 11, 2018.  
Montstream/Tyler  
In favor: Montstream, Anderson  
Abstained: Tyler  
Passed

**IV. Communications**

Mr. Anderson received a letter from Spring Village 235R Main St, East Windsor, asking to change their sewer connection. They would like to connect to the treatment plant located behind their property. They are currently connected on Main St and require a pump. They have had to replace the pumps twice in the last 18 months. Mr. Enderle doesn't think they could. He believes there is a wetlands issue. He will look into it. He will suggest that they talk to someone about maintenance on the pumps. It may be that they do not have the correct type of pump.

Mr. Anderson had a legal notice from the Town of Windsor Locks WPCA. Their sewer use bills were printed and mailed out with the incorrect billing year.

**V. Elections**

**Motion:** To keep all positions as they currently are.  
Montstream/Tyler  
Passed Unanimously

Nominations were closed.

## **VI. Visitors**

There were no scheduled visitors. Mr. Anderson introduced Ellen Sias as a potential new Board Member.

## **VII. Public Participation**

There was no public participation.

## **VIII. Receipt of Applications**

There were no applications.

## **IX. Approval of Applications**

There were no applications to be approved.

## **X. Legal**

### **Sewer Ordinance Revision**

Mr. Anderson reported that he had a phone call from First Selectman Bob Maynard this morning. The Sewer Ordinance Revision will be on the Selectmen's August 2<sup>nd</sup> agenda. They will remove all sewer ordinances and put back one. Mr. Anderson has provided the Selectmen with the revised ordinance, the existing ordinances and an explanation.

Delinquent accounts that meet the criteria will be turned over to Attorney Lanza for collection. These accounts will be emailed to Attorney Lanza.

## **XI. Unfinished Business**

### **IT Status**

Mr. Alibozek explained that the punch list for ACP was completed. There are 10 pump stations using 3G modems, 8 of the 10 will be replaced with 4G modems.

### **Benefit Assessment Policy**

This was not discussed.

## **XII. New Business**

### **Bill Sheet Review**

Mr. Enderle reported that the year was ended under budget although there are still a few invoices coming in. This year's budget is off to a good start. Mr. Tyler asked about the emergency overtime budget. It was explained this is due to the rain, load shed and Mobile Robotics televising the casino. Mr. Montstream asked Mr. Enderle where he expects to end up on last year's budget. Mr. Enderle felt it would be 94-95%.

### **Superintendent's Report**

Mr. Enderle reported it was a good month. The flow came down from May. They've been gearing up for the CMOM program. This is a collection system mandate. There is money in the budget for TV work. There will be areas that need root control. Mr. Enderle submitted the plant for a Utility Management Award. They are one of the finalists.

Transfer of \$750,000 from the Fund Balance to a STIF Account

**Motion:** To transfer \$750,000 from the Fund Balance 2720 to a STIF Account.  
Tyler/Montstream  
Discussion: Mr. Anderson explained this is a considerable amount of money that can be earning more interest. The money is available the next day if needed. This is money they don't want to touch.  
Passed unanimously

**Motion:** To transfer \$500,000 from the FCC Fund 2715 to a STIF Account.  
Tyler/Montstream  
Discussion: Mr. Anderson explained that the STIF Account earns better interest and the funds are available in one day unlike CD's where the funds are tied up. Ms. O'Toole thought these were reasonable amounts. Mr. Enderle has asked that the STIF accounts be named, STIF – FCC and STIF – Fund Balance. Mr. Montstream liked what Ms. O'Toole had to say. Mr. Enderle explained that having no debt is the right thing and it was nice to have Ms. O'Toole, Town Treasurer, say it is a good place to be.  
Passed unanimously

Attorney Lanza reported that he read the Statute regarding Tax Sales and the WPCA should have received a certified letter. He has called Attorney Adam Lanza but has had no response. Mr. Montstream didn't want a precedence set.

**XIII. Executive Session**

There wasn't an Executive Session.

**XIV. Adjournment**

**Motion:** To adjourn the regular meeting 7:47 p.m.  
Tyler/Montstream  
Passed unanimously

Respectfully submitted,

Laura Michael  
Recording Secretary